

OSPB

GOVERNOR'S OFFICE OF STRATEGIC PLANNING AND BUDGETING

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MEMORANDUM

TO: All Agency Budget Contacts

FROM: Kristine Ward, Acting Director *KW*
Governor's Office of Strategic Planning and Budgeting

D. Clark Partridge, State Comptroller *D.C.P.*
Department of Administration

DATE: December 26, 2002

SUBJECT: FY03 Budget Reductions

With the passage of Laws 2002, 6th Special Session, Chapter 1, most FY03 General Fund agency appropriations have been reduced. This will require loading additional changes within AFIS to both the appropriations and budgets of many agencies. The process will be similar to the reductions last year. The reduction will be allocated evenly to the remaining two quarters (50% each quarter). Please coordinate any issues with your OSPB analyst and GAO liaison.

All appropriation and budget loading changes should be submitted by January 10, 2003. This will facilitate agency planning and implementation, and make the January AFIS information as accurate as possible.

Thank you for your continued cooperation. If you have any questions regarding how these reductions should be applied, please contact your GAO liaison or/and your OSPB analyst.